



The Corporation of the Township of Strong Employment Opportunity

DEPUTY CLERK ASSISTANT
Permanent Full-Time Position (non-union)

Pay Rate: \$25.99-32.45/hr (2025 Pay Band Rates)

Complete Job Description for the Deputy Clerk Assistant position is available from the Township of Strong website

<https://www.strongtownship.com/local-government/employment-opportunities/>

Application Deadline: Friday, February 13, 2026 by 4:00PM

Interested applicants should forward a copy of their cover letter and current resume to:

Township of Strong
Attention: Caitlin Haggart
PO Box 1120 Sundridge, ON P0A 1Z0
Email: clerk@strongtownship.com
Fax: 705-384-5892

Clearly indicate "DEPUTY CLERK ASSISTANT" in the subject line or on sealed envelope

Those selected for an interview will be required to perform a computer skill test.

We thank all applicants for their interest but only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used for the purpose of candidate selection. Strong Township is an equal opportunity employer. Accessibility accommodations are available and will be provided upon request in accordance with the Accessibility for Ontarians with Disabilities Act.