



Box 1120, 28 Municipal Lane, Sundridge, Ontario P0A 1Z0
705-384-5819 Phone
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Date Received: _____
Complete Application Date: _____

APPLICATION FOR SITE PLAN AGREEMENT

The following information and material is to be provided in an application under Section 41 of the Planning Act, R.S.O. 1990, c.P13 as amended

1. Owner/Agent

1.1 Name of Owner: _____
Address: _____
Telephone # : _____ Email: _____

1.2 Name of Agent: _____
Address: _____
Telephone # : _____ Email: _____

1.3 Name of person or company having a mortgage, charge or encumbrance on the property:
Address: _____
Telephone # : _____ Email: _____

2. Description of Land*

2.1 Township Lot: _____ Concession: _____
Registered Plan: _____ Lot No: _____
Reference Plan: _____ Part(s): _____
Municipal Address: _____
Roll Number: _____

(*Note: A copy of a survey or scaled drawing and a reduced copy must be submitted with the application. See Section 9 for a specified list of requirements).

2.2 Are there any easements or restrictive covenants affecting the subject land?
() Yes () No If **Yes** describe the easement or covenant and its effect.

3. Dimensions of Subject Land (in metric):

Frontage _____
Depth _____
Area _____
Width of Road Allowance _____

4. Access to the subject land: (check the applicable box).

Provincial Highway Right of way
 Municipal Maintained Road Private Road

5. Policy Details:

The Current Township of Strong Official Plan designation(s) of the subject land is/are:

6. Proposed Details:

6.1 The current zoning(s) of the subject land is/are: _____

6.2 The nature and extent of the proposed development/redevelopment requested including proposed use of all buildings and structures:

6.3 The reason why the site plan approval is requested: _____

6.4 The existing use(s) of the subject land is/are: _____

6.5 The proposed use(s) of the subject land is/are: _____

6.6 Are there any building(s) on the subject land?

Yes No

If the answer is yes, for each building or structure identify the following:

a) Dimensions of all building and structures existing and proposed on the subject lands (Attach separate page if necessary, and do not include a basement in your calculation).

	<u>Ground Floor Area (m2)</u>	<u>Total Floor Area (M2)</u>	<u>No. of Storeys</u>	<u>Width(m)</u>	<u>Length(m)</u>	<u>Height(m)</u>
<u>Existing:</u>						
i)	_____	_____	_____	_____	_____	_____
ii)	_____	_____	_____	_____	_____	_____
iii)	_____	_____	_____	_____	_____	_____
<u>Proposed</u>						
iv)	_____	_____	_____	_____	_____	_____
v)	_____	_____	_____	_____	_____	_____

b) Distance of all buildings and structures (noted in Section a) above) from Lot lines., (Note: the front lot line is defined as the shortest lot line abutting a street).

	<u>Front</u>	<u>Rear</u>	<u>Side</u>
<u>Existing:</u>			
i)	_____	_____	_____
ii)	_____	_____	_____
<u>Proposed:</u>			
iii)	_____	_____	_____
iv)	_____	_____	_____

c) Describe present use of existing buildings and proposed use of proposed buildings:

	<u>Use</u>	<u>Date Commenced</u>
<u>Existing</u>		
i)	_____	_____
ii)	_____	_____
<u>Proposed</u>		
iii)	_____	_____
iv)	_____	_____

6.7 If known, the date the existing buildings or structures on the subject land were constructed.

<u>Building or Structure</u>	<u>Date Constructed</u>
_____	_____
_____	_____
_____	_____

6.8 If known, the length of time that the existing uses of the subject land have continued:

<u>Use</u>	<u>Length of time</u>
_____	_____
_____	_____
_____	_____

6.9 If known, the date the subject land was acquired by the current owner:_____

7. Services

7.1 Sewage Disposal* is provided to the subject land by: (check appropriate box)

- a publicly owned and operated sanitary sewage system
- a privately owned and operated individual or communal septic system (1 or 2)
- a privy
- other - _____

If the application would permit development on privately owned or operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the submission of a servicing options report and hydrogeological report will facilitate the review,

7.2 Water Supply (Potable) is provide or available to the subject land by: (check applicable box)

- privately owned and operated individual well: Drilled Dug (circle appropriate one)
- privately owned and operated communal well
- a lake or other water body
- Other : (Describe) _____

7.3 Storm Drainage is provided by: (check the applicable box)

- Sewers ditches
- swales other: _____

7.4 Other services: (check if service is available)

- electricity Telephone/cell
- school bussing

8. Other Information:

8.1 Describe existing land uses of surrounding lands:

North: _____
 South _____
 East _____
 West _____

8.2 Is this application being submitted in conjunction with, or were these lands the subject of any recent application(s) for any of the following:

- | | | |
|---|---------|--------|
| (i) Official Plan Amendment | Yes () | No () |
| (ii) Zoning By-law Amendment | Yes () | No () |
| (ii) Minor Variance/Extension/Enlargement | Yes () | No () |
| (iv) Consent | Yes () | No () |

If YES, to any of the previous questions, please give details:

8.4 Please list the titles of any supporting documents: (Storm water management, EIS)

9. **Survey/Sketch:** (Survey or scaled drawing is to accompany the application)

9.1 Site Plan

Four copies of the Site Plan, to scale, and a reduced copy (21.59 cm x 27.94cm or 21.59 cm x 35.56cm) must be submitted with the application and must include the following details:

- a) Key Map showing the location of the property
- b) the boundaries of the subject land with dimensions;
- c) the location, widths and names of the existing streets or highways which abut the subject lands;
- d) the location, size and use of all proposed and/or existing buildings, with dimensions and distances to the lot boundaries clearly marked thereon;
- e) the location and size of proposed parking area(s) and stalls with dimensions and proposed surface marked thereon;
- f) the location of landscaping and/or fencing proposed, with the type and height clearly marked thereon;
- g) natural and artificial features(existing and proposed) such as pipelines, watercourses, drainage ditches, swamps and wooded area within or adjacent to the subject land, as well as the location of any septic tank, tile bed or well to the specifications of the North Bay Mattawa Conservation Authority.
- h) the location and direction of any lighting proposed;
- i) any rights-of-way or other easements
- j) the slope of the land, in order to establish the relationship between the grade of abutting highway6s and the grade of the subject land, and to determine the drainage of the land (this information may be given in the form of contours, spot elevations, or written description)
- k) stormwater management plan;
- l) indicate scale, north point and legend.

10. **Cost Acknowledge Agreement;**

In consideration of the Township of Strong receiving the Site Plan Control Approval Application;

The Owner represents that he/she is/are the registered owner(s) of the lands described in this application; and,

The Owner recognizes that there are a number of legal, planning, engineering, and environmental issues to be investigated and resolved which may necessitate time and effort on the part of both the Owner and the Township; and,

The Township may find it necessary to engage professional services in consideration of the proposal; and,

The Owner in consideration of the associated professional services hereby agrees as follows:

1. In this agreement “expense” means all professional services and/or consultant’s fees and disbursements.
2. The Township agrees to review the application and if necessary retain such additional legal, planning, engineering, and environmental consultants as are necessary to properly evaluate the application.
3. The owner shall submit with the application a \$ 2000.00 fee payable to the Township of Strong, representing \$ 500.00 being the municipal administration fee (non-refundable) and a \$1500.00 deposit contingency fee for associated professional services.

4. The Owner agrees to be responsible for and agrees to reimburse the Township for all expenses the Township may have incurred in respect of the application.
5. As expenses are incurred by the Township, the Township shall pay the invoice(s) and submit an invoice to the Owner of the disbursements at which time the invoice(s) is to be paid within 30 days.
6. In the event that the invoice(s) remains outstanding for more than 30 days, the Township may halt all work in respect of the application until all arrears are satisfied and a sum sufficient to increase the balance to \$ 1500.00 is deposited within the Township.
7. The Owner may withdraw this application at any time, however, shall be responsible for the costs incurred up to the date that the Township of Strong receives written notice of withdrawal of the application.
8. If an application after being evaluated by the Township is not approved or the application is withdrawn, the deposit noted above or any balance will be refunded to the Owner.
9. This Agreement shall not be construed as acceptance or approval by the Township of the application.

IN WITNESS THEREOF the Owner(s) hereto has/have executed this agreement this _____ day of _____, 20__.

Declared before me at _____)
 _____ of _____)
 In the _____ of _____)
 This ___ day of _____, 20__)

 Owner

 Owner

 Commissioner, etc

11. Affidavit or Sworn Declaration/Owner

I/We, _____ of the _____ of _____ in the County/District/Region of _____ solemnly declare that all the above statements contained within this application are true, and I/We make the above solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and affect as if made under oath, and by virtue of "The Canada Evidence Act".

Declared before me at _____)
 _____ of _____)
 In the _____ of _____)
 This ___ day of _____, 20__)

 Owner

 Owner

 Commissioner, etc

12. Owner's Consent

As of the date of this application, I/We am/are the registered owner(s) of the lands described in this application, and I/We have examined the content of this application, and I/We certify as to the correctness of the information submitted with the application insofar as I/We have knowledge of these facts, and I/We concur with the submission of this application to the Municipality.

Declared before me at _____)
_____ of _____)
In the _____ of _____)
This ___ day of _____, 20__)

Owner

Owner

Commissioner, etc

13. Authorization

a) If the applicant is not the owner of the land that is subject of this application, the written authorization of the owner that the applicant is authorized to make the applicant must be included or the authorization set out below must be completed by the owner.

Authorization of Owner for Agent to Make the Application:

I/We _____ am/are the owner of the land that is subject of this application for approval of Zoning By-law Amendment and I/We authorize _____ to make application on my/our behalf.

Signature of Owner

Date: _____

Signature of Owner

b) If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I/We, _____ am/are the owner of the land that is subject of this application, for a Zoning By-law Amendment and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I/We authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Signature of Owner

Date: _____

Signature of Owner